



## SUPERIOR COURT OF CALIFORNIA COUNTY OF MADERA

### COURT DIVISION SUPERVISOR SUPPLEMENTAL QUESTIONNAIRE

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Please answer each question below with as much detail as possible. You may attach additional sheets of paper if necessary. Please type or write your answers legibly and in ink. The supplemental questionnaire is required in addition to the official application. Failure to submit this supplemental questionnaire will result in disqualification.

Name: \_\_\_\_\_

Date: \_\_\_\_\_

1. What knowledge, skills, experience and education/training do you possess in relation to this position?
2. Describe your work experience supervising employees. Include training, coaching, performance evaluations and addressing employee disciplinary issues.
3. What are three effective leadership qualities you think are important? How have you demonstrated these qualities in your past/current position?
4. Describe how you would monitor and evaluate the effectiveness of staff and the operation of your division.
5. This position must communicate with different levels of authority; how would you establish effective communications with subordinates, management and judges?

6/14/13