

SUPERIOR COURT OF CALIFORNIA • COUNTY OF MADERA

Civil Division

200 South G Street

Madera, CA 93637

PH: (559) 416-5525 FAX: (559) 675-6565

Hon. Ernest J. LiCalsi - Presiding Judge

Hon. Dale Blea - Asst. Presiding Judge

Adrienne Y. Calip - Court Executive Officer

Amy Downey - Asst. Court Executive Officer

REQUEST FOR RECORDS SEARCH – CIVIL DIVISION

FEES: \$15.00 search fee per name is required at the time your request is submitted.

\$.50 fee will be charged for each copy requested.

\$40.00 fee will be charged for each certified copy requested in addition to the copy fee.

\$15.00 fee will be charged for each certified copy of Dissolution Judgment.

Self-addressed stamped envelope is also required to mail your copies to you.

Cash, check or money order is required with your request.

PURPOSE OF REQUEST:

RECORDS TO BE SEARCHED:

Probate

Civil

Family Law

Small Claims

Please indicate the year(s) you wish searched: _____

Court Case #: _____

Name(s): _____

Date of Birth: _____

Court Name/Number: _____

Additional Information: _____

NOTE:

- 1) If you provide the case number(s), your request may be processed at the time of submission.
- 2) If you do not provide the case number(s), your request will take up to three (3) weeks to process. You may contact this office after one week regarding the results of the record(s) search.

DATE: _____

SIGNATURE

Requestor's Name

Address

Phone Number